

Zionsville Aquatic Center Membership Application

Instruction Manual

Getting Started

This section will describe how to import the existing spreadsheet data into the application.

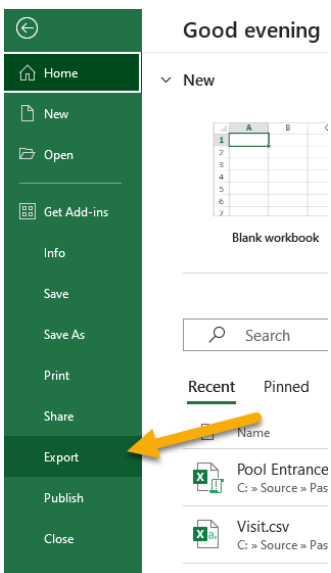
Export

The database created by the ZHS technical team will initially be empty. The program is designed to create empty tables in the database when it first opens and has access to the database on the network. To populate the database with membership data we must export the data from the existing Excel spreadsheet.

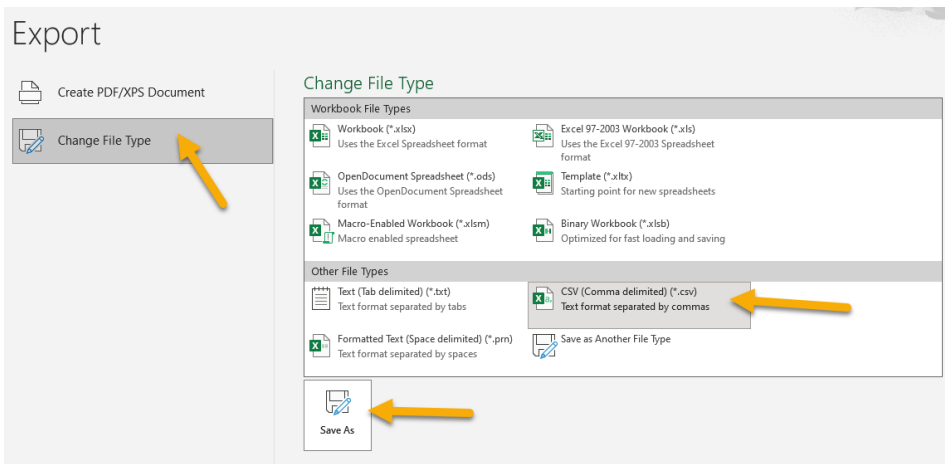
Open the spreadsheet and go to the “Registry” tab. Note column D will be searched for “25”, “50”, “annual”, “family”, “monthly”, “single”, “exp”, “cancelled” to determine membership type and status. Column L will be used to populate the remaining visits where applicable.

Number	First	Last	Full name	Emergency No/Phone	Alt Phone	Relocation Type	Purchase & Assign the purchase to the last	MA is for year and month people
124	Kelly	Rich	Kelly Rich					
125	Jane	Caben	Jane Caben 180724 KT (new here)	Plan Caben	spouse	353-816-6823	NULL	NA
126	Kelly	Rich	Kelly Rich	Steve	Spouse	248-368-9100		

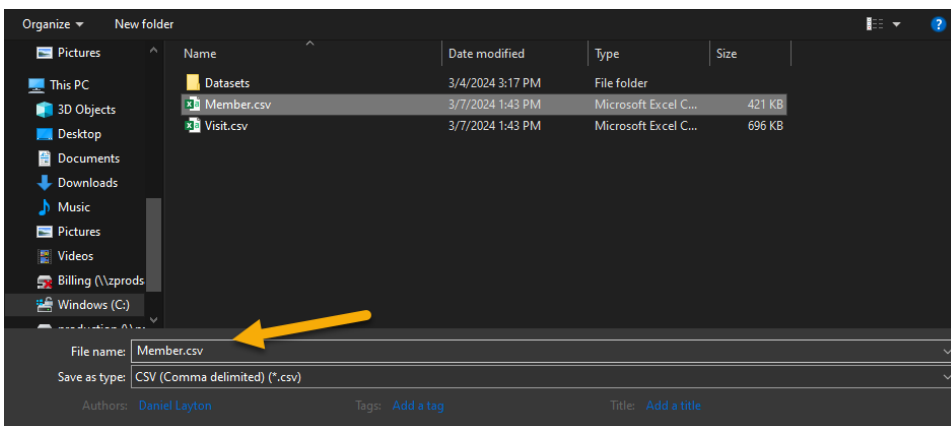
Select File -> Export



Select Change File Type -> Select CSV -> Select “Save As”



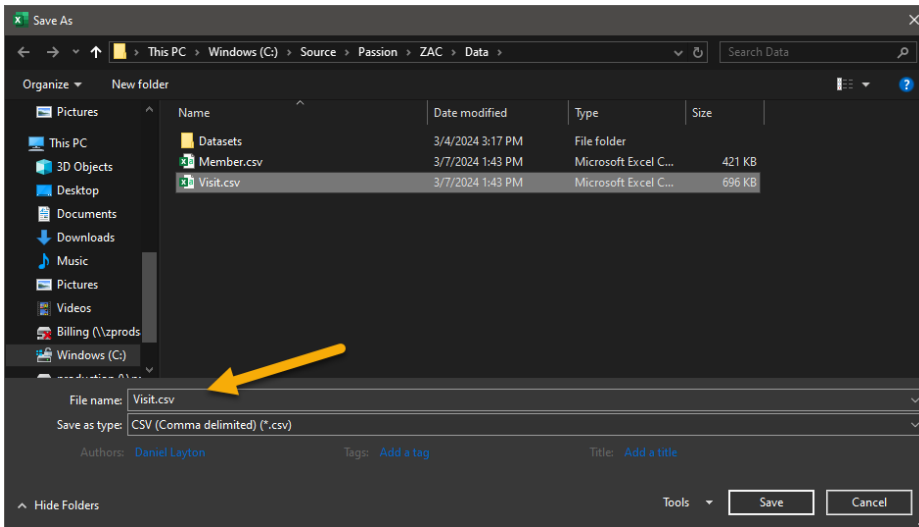
Name the file “Member.csv” and save to a location of your choosing



Next go to the “ID” tab and repeat the process.

	A	B	C	D	E	F	G	H	I	J
1	Card number	7/2/2023 14:06		Carryover Visits remaining June 18	New Visits since June 18	Current Balance	Emergency Contact	Number	Alternate	
5185	517	3/4/2024 5:36	Jason Kocher annual 12/28/23 KR	83	77	6		0	0	
5186	132	3/4/2024 5:53	Kyle Beimfohr has 18 visits left	n/a	16	#VALUE!		0	0	
5187			Lisa Stephis exp 5/13/23 KR	#N/A	5	#N/A	#N/A	#N/A	#N/A	
5188	338	3/4/2024 8:01	Beth Greeson	78	43	35	Jason Greeson	317-223-5337		
5189	571	3/4/2024 8:02	Robbin Edwards exp 11/22/23 New Card KR	85	56	29	Charlie Edwards	317-753-8062		
5190	63	3/4/2024 9:13	Frank Loughery Annual 7/26/24(Has 10 punches too)KR	-101	77	-178	Neal	847-259-3897		
5191	618	3/4/2024 10:06	Yunlin Cheng- annual 3/1/24KR	#VALUE!	89	#VALUE!	Dan LI	317-529-3809		
5192	11	3/4/2024 10:30	Wendy Brown - Annual Exp 8/23(NT)	-723	41	-764	Judy	317-283-6257		
5193	349	3/4/2024 11:07	Bob Hooker single monthly	-449	48	-497	Denise Hooker	317-966-6072		
5194	631	3/4/2024 11:32	Mark Miller	-65	58	-123	Judy Miller	317-341-1108		
5195	1586730	3/4/2024 11:32	David Krahulik annual exp 8/2/23 KR	#REF!	70	#REF!	Caren Krahulik	317-697-1383		
5196	917	3/4/2024 11:35	KellyRich	0	1	-1	Steve Spouce			
5197	469	3/4/2024 11:38	Wes Merkle Family 4/23/23 LB	-287	87	-374	Katherine Merkle	317-408-6114		
5198	302	3/4/2024 11:38	Harry Smolen (annual 7/29/24)	-280	77	-357	Chandra	3177168901		
5199	304	3/4/2024 11:40	Jerry Ritchie - Single Annual 8/2/24 KR	-3	62	-65	Katherine Ritchie	317-710-8407		
5200	857	3/4/2024 11:47	Bryan Schwering (monthly to annual 7/31/24)	-9	88	-97	Alicia Schwering	317-662-4603		
5201	867	3/4/2024 11:50	Sergei Hovaydinov (Annual replaces #574)	0	99	-99	Natalya Hovaydinov	650-272-9054		
5202			#N/A	#N/A	5	#N/A	#N/A	#N/A	#N/A	

Name the file “Visit.csv” and save to a location



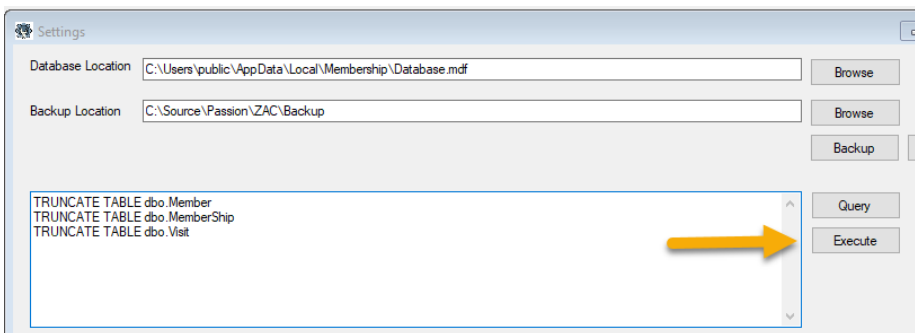
Import

Open the ZAC application. If any errors popup please notify the ZAC technical team. Common errors at this point are most likely due to permissions or the database not being available on the network.

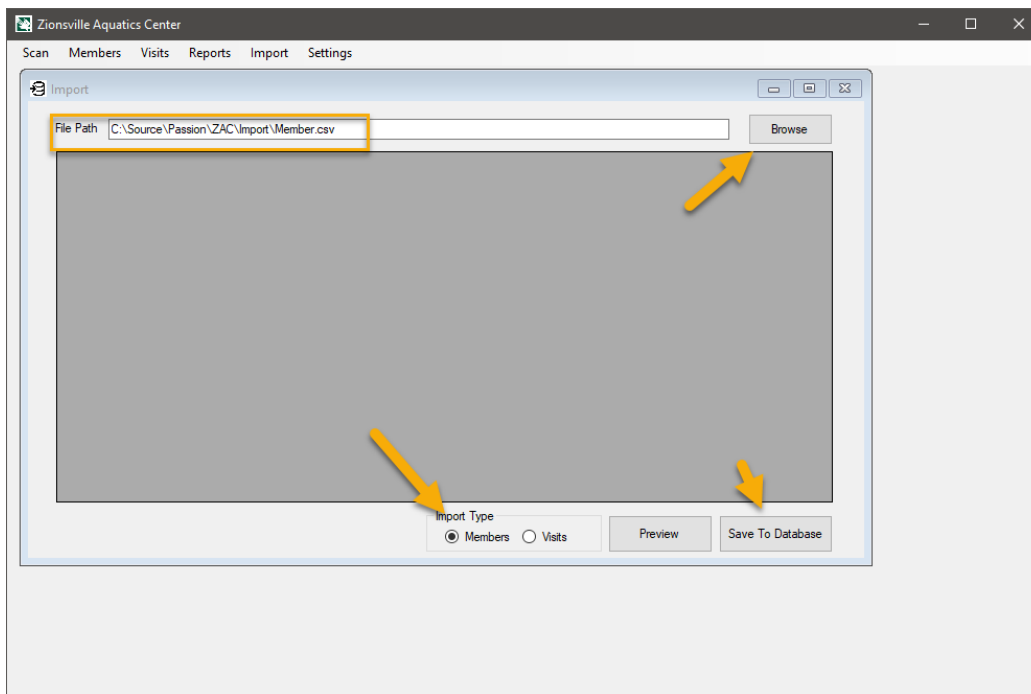
Before importing you will want to delete the data from the database. To do this you will need to go to the settings screen and truncate the member, membership, and visit tables. You do this by pasting the following commands into the executable text box.

```
TRUNCATE TABLE dbo.Member  
TRUNCATE TABLE dbo.MemberShip  
TRUNCATE TABLE dbo.Visit
```

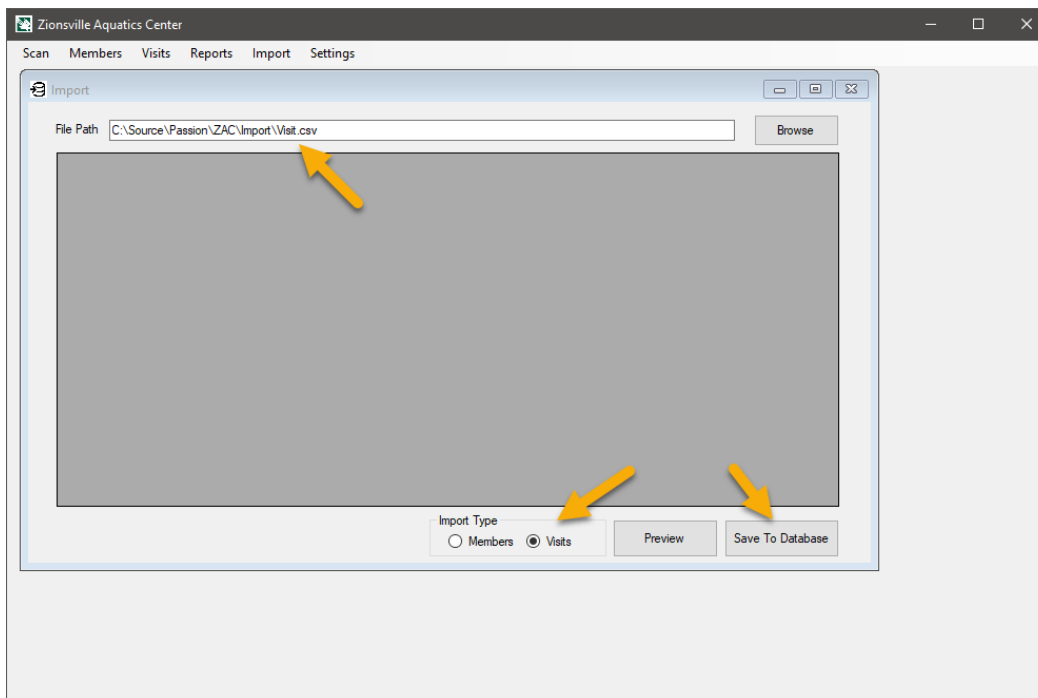
Then press the execute button.



Select the Import screen from the menu. Select the browse button and go to the folder where you saved the Member.csv file. Select the Members import type. Then select the Save To Database button and wait until the members are loaded into the database.



Next do the same process for the visit.csv file that you created. Be sure to select the Visits import type before you select Save To Database.



The preview button can be used to display the data to be imported in the data grid. Once the preview button is selected and the grid is populated you will not be able to import. You must exit the screen and open it again.

Verify Data

Select the Members menu item to confirm members have been imported.

Zionsville Aquatics Center

Scan Members Visits Reports Import Settings

Members

Search Clear Add Member

Action	Access	MemberId	First	Last	BadgeNumber	Phone	AltPhone	Email
Select	✓	1	Michael	Bush	1	3175134902		
Select	✓	2	Carl	DeAmicis	7			no email
Select	✗	3	Amanda	Clark	9	3172249809		
Select	✗	4	Bob	Cummings	10	3174936899		
Select	✓	5	Wendy	Brown	11	3172836257		
Select	✗	6	Josh	Buening	12	3174783687		
Select	✗	7	phill	ellis	14			
Select	✓	8	nick	Garside	15	3175060307		
Select	✓	9	Dave	Madrick	16			
Select	✗	10	Chris	Moore	17			
Select	✓	11	Denny	Mattingly	18	3174025677		
Select	✓	12	Jay	Miller	341	3173451456		
Select	✗	13	May	Marsh	21			
Select	✗	14	Loren	Long	22			
Select	✗	15	Loveman	Rachel	23			
Select	✗	16	Janna	Lion	24			
Select	✗	17	Shelly	Latlin	25			
Select	✗	18	Renee	Jones	27			
Select	✗	19	Lori	Paulenick	28	3177424945		
Select	✗	20	Bernie	Pesut	29	3179087558		
Select	✗	21	Damon	Strickland	30		3177690276	

Select the Visits menu item and confirm past visits have been imported.

Zionsville Aquatics Center

Scan Members Visits Reports Import Settings

Visits

From To Refresh

	Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentStatus	EmergencyContact
▶	4481	910	1039	3/3/2024 11:52 AM	Jon	Jay	Expires: 12/1/2020 12:00:00 AM	317-250-0490 -
	4482	778	910	3/3/2024 12:09 PM	Kelly	Snyder	Expires: 1/27/2024 12:00:00 AM	Yates Snyder -
	4483	718	853	3/4/2024 5:20 AM	Scott	Stuckenborg	Expires: 12/31/2023 12:00:00 AM	-
	4484	1547268	157	3/4/2024 5:27 AM	Tim	Blagsvedt	Expires: 8/2/2023 12:00:00 AM	Patty Blagsvedt - Spouse
	4485	1477162	246	3/4/2024 5:28 AM	Courtney	Taylor	Expires: 11/1/2023 12:00:00 AM	Brandon Taylor - Spouse
	4486	1760467	199	3/4/2024 5:29 AM	Cathleen	Rosario	Expires: 12/1/2023 12:00:00 AM	Rafael Rosario - Husband
	4487	424	570	3/4/2024 5:29 AM	Ryan	Bledsoe	Expires: 8/2/2023 12:00:00 AM	Erin Bledsoe - spouse
	4488	916	1045	3/4/2024 5:30 AM	Julie	Callen	Expires: 8/2/2024 12:00:00 AM	Matt Callen -
	4489	919	1048	3/4/2024 5:31 AM	Justin	Hage	No remaining membership usages	-
	4490	1201959	113	3/4/2024 5:32 AM	Kurt	King	Expires: 3/7/2025 1:48:29 PM	-
	4491	760	892	3/4/2024 5:32 AM	Will	Simmons	No remaining membership usages	Catherine Simmons - spous
	4492	2039590	240	3/4/2024 5:33 AM	Frank	Spitznagle	Expires: 8/2/2023 12:00:00 AM	Matt Spitznagle - spouse
	4493	652	789	3/4/2024 5:34 AM	Donald	Scilson	Expires: 3/1/2020 12:00:00 AM	Jodi - wife
	4494	286	436	3/4/2024 5:34 AM	Kimberly	Williams	Expires: 8/2/2024 12:00:00 AM	Jeff -
	4495	1552371	159	3/4/2024 5:35 AM	Sarah	Bosslet	Remaining visits: 50	-
	4496	517	662	3/4/2024 5:36 AM	Jason	Kocher	Expires: 12/28/2023 12:00:00 AM	-
	4497	132	289	3/4/2024 5:53 AM	Kyle	Beimfohr	No remaining membership usages	-
	4498	338	486	3/4/2024 8:01 AM	Beth	Greeson	No remaining membership usages	Jason Greeson - Spouse
	4499	571	715	3/4/2024 8:02 AM	Robbin	Edwards	Expires: 11/22/2023 12:00:00 AM	Charlie Edwards - Spouse
	4500	63	44	3/4/2024 9:13 AM	Frank	Loughery	Expires: 7/26/2024 12:00:00 AM	Neal -
	4501	618	758	3/4/2024 10:06 AM	Yunlin	Cheng	Expires: 4/7/2024 1:48:52 PM	Dan LI - son

If either screen does not show records you can re-try the export/import process.

How to Use

Scan Screen

The first screen to open by default is the Scan Screen. This screen is used to accept scanned data when the user scans their card with the barcode. The textbox in the top left corner must be selected and is by default when using this screen. If this screen is not open the application will not accept a scan for entry into the pool area.

Data Grid

Action	Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentStatus	EmergencyContact
Delete	4542	7	2	3/9/2024 5:04 PM	Carl	DeAmicis	Expires: 3/9/2025 4:57:56 PM	-
Delete	4541	7	2	3/9/2024 5:02 PM	Carl	DeAmicis	Expires: 3/9/2025 4:57:56 PM	-
Delete	4534	1	1	3/9/2024 3:50 PM	Michael	Bush	Remaining visits: 8	Jessica Bush -

The data grid on the scan screen will show any scans from the current day. Any paying member in the pool area should be in this list. Data displayed in the grid is as follows.

- Delete button – This button is used to remove a visit. Common uses are when a member scans their card more times than they intended and must be removed. If the member has a membership with a limited number of visits deleting the visit will increment the number of visits on their membership.
- Id – This is the unique value for the visit.
- Visit Date – This is the date and time that the person scanned their badge.
- Badge Number – This is the number of the badge and the value represented in the barcode on the badge. Members might have multiple badges in the history of their membership. This usually occurs when a member loses their badge and must be assigned a new one. Only one badge per member will be valid. Any old badges will not be recognized as valid.
- Member Id – This is the number assigned to the member. Members can have multiple badge numbers throughout their membership history but they should only have one member id.
- First Name – First name of the member visiting.
- Last Name – Last name of the member visiting.
- Current Status – This shows the status of the members current membership. It will show how many remaining visits they have or the expiration date of their current membership depending on what type of membership they have.
- Emergency Contact – This is the name of the person the member has designated to be contacted should an emergency occur.
- Emergency Phone – This is the number of the emergency contact.

Status

The status section of the scan screen will display the status of the membership when a badge is scanned.

Per visit memberships will show the remaining number of visits for the member after they scan.

Michael Bush

25 Visit Scan Card

Individual Pass that allows 25 visits

You have 7 visits after today

Date based memberships will show the expiration date of their membership after they scan.

Carl DeAmicis

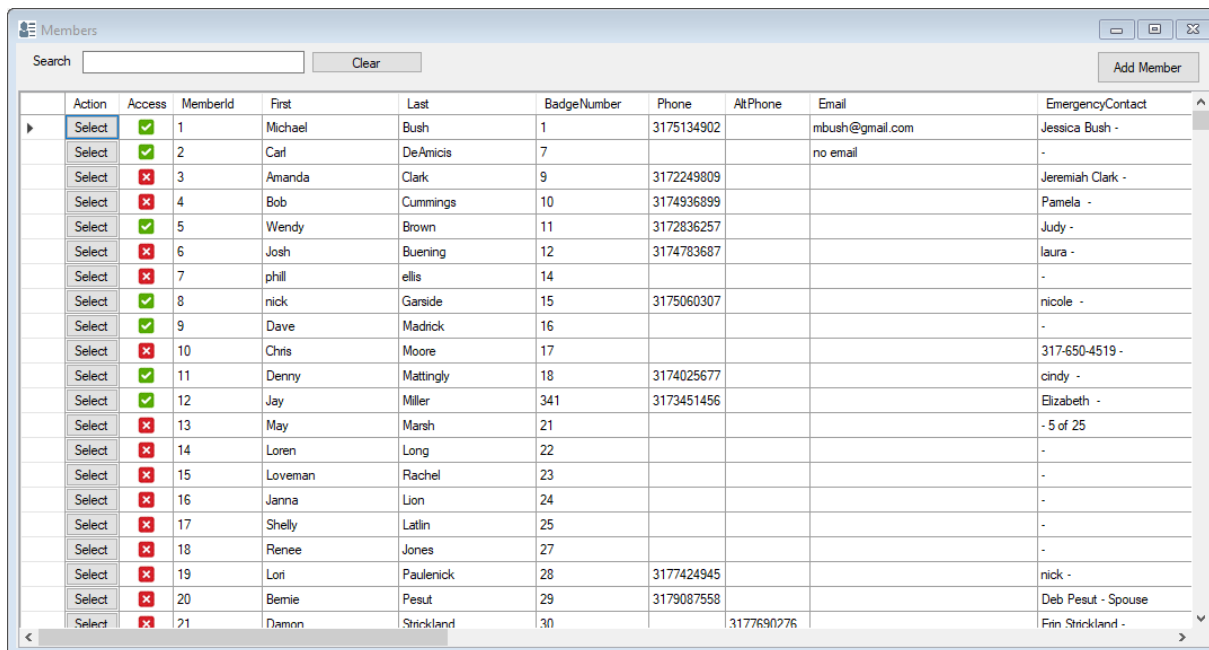
Individual Annual Pass

Individual unlimited pass billed annually

Your membership expires on 3/9/2025

Member Screen

The member screen displays all members in the system regardless of whether they have a current membership and are allowed access to the pool area.



Action	Access	Memberid	First	Last	BadgeNumber	Phone	AltPhone	Email	EmergencyContact
Select	✓	1	Michael	Bush	1	3175134902		mbush@gmail.com	Jessica Bush -
Select	✓	2	Carl	DeAmicis	7			no email	-
Select	✗	3	Amanda	Clark	9	3172249809			Jeremiah Clark -
Select	✗	4	Bob	Cummings	10	3174936899			Pamela -
Select	✓	5	Wendy	Brown	11	3172836257			Judy -
Select	✗	6	Josh	Buening	12	3174783687			laura -
Select	✗	7	phill	ellis	14				-
Select	✓	8	nick	Garside	15	3175060307			nicole -
Select	✓	9	Dave	Madrick	16				-
Select	✗	10	Chris	Moore	17				317-650-4519 -
Select	✓	11	Denny	Mattingly	18	3174025677			cindy -
Select	✓	12	Jay	Miller	341	3173451456			Elizabeth -
Select	✗	13	May	Marsh	21				- 5 of 25
Select	✗	14	Loren	Long	22				-
Select	✗	15	Loveman	Rachel	23				-
Select	✗	16	Janna	Lion	24				-
Select	✗	17	Shelly	Latlin	25				-
Select	✗	18	Renee	Jones	27				-
Select	✗	19	Lori	Paulenick	28	3177424945			nick -
Select	✗	20	Bernie	Pesut	29	3179087558			Deb Pesut - Spouse
Select	✗	21	Damon	Strickland	30		3177690276		Frin Strickland -

Data Grid

The data grid on the member screen shows the following data.

- Select Button – Opens the Add/Edit Member screen.
- Access – This is an image allowing the user to at a glance see if the member has an active membership allowing them access to the pool. A green checkmark means they have an active membership and should be allowed access to the pool. A red checkmark indicates they have no active membership and should purchase a new membership to have access to the pool.
- Member Id – This is the number assigned to the member. Members can have multiple badge numbers throughout their membership history but they should only have one member id.
- First Name – First name of the member visiting.
- Last Name – Last name of the member visiting.

- Badge Number – This is the number of the badge and the value represented in the barcode on the badge. Members might have multiple badges in the history of their membership. This usually occurs when a member loses their badge and must be assigned a new one. Only one badge per member will be valid. Any old badges will not be recognized as valid.
- Phone – Member phone number.
- Alt Phone – Member alternate phone number.
- Email – Member email address.
- Emergency Contact – This is the name of the person the member has designated to be contacted should an emergency occur.
- Emergency Phone – This is the number of the emergency contact.

Search

The search area allows the user to filter the data grid based on first name or last name. The clear button can be used to clear the search box which will remove the filter from the data grid showing all members.

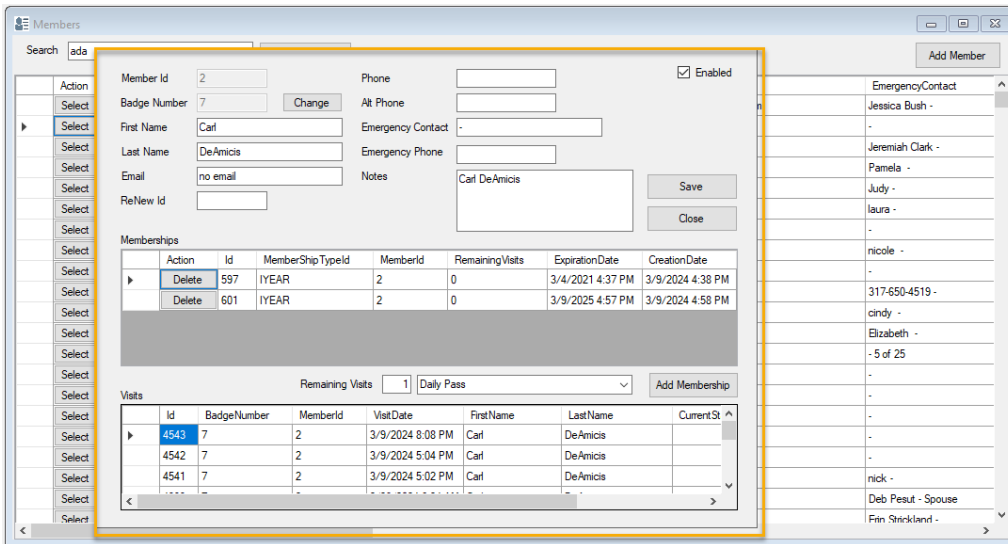
Search

As the user types in the search box the list is filtered in real time. First and last names that match the characters in the search box will be shown. Once the member being searched for shows up in the data grid the user can select the member using the select button.

Action	Access	MemberId	First	Last	BadgeNumber	Phone	AltPhone	Email	EmergencyContact
Select	✓	410	Adam	Heckelermiller	260				-
Select	✗	431	Prati	Khatiwada	281	3025886376			Prasesh Shama - spouse
Select	✗	445	Adam	Meecker	295	3179100956			Kalene Davis -
Select	✓	656	Adam	Rice	511	3173712454			Mary rice -
Select	✗	661	Adam	Rice	516	3173712454			Mary rice - mother
Select	✓	944	Amanda	Yadavia	812	3177126702			Andrew Dennison -
Select	✓	984	Adam	Overberg	853	7169693804			Liz Overberg - spouse

Add/Edit Member

When the select button is pushed the Add/Edit section will pop up.

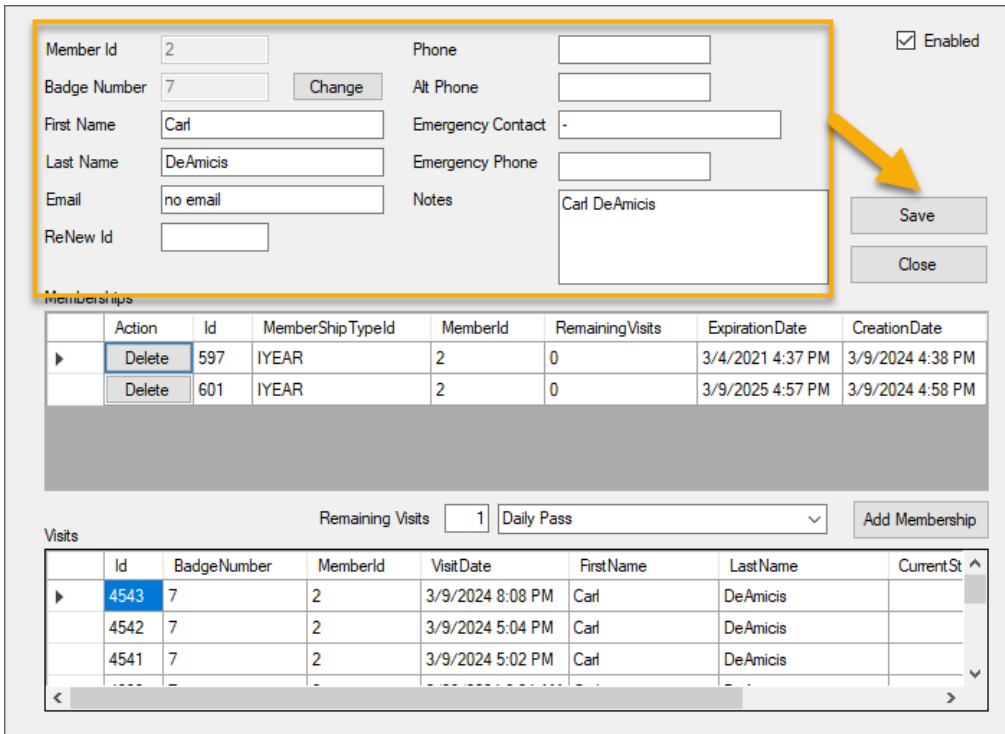


The data displayed in the Add/Edit Member section are as follows.

- Member Id – This is assigned by the database and cannot be altered.
- Badge Number – This can be assigned by the user when a new member is added or an existing member needs a new badge. It is grayed out by default but can be edited when selecting the change button. This is an extra step to dissuade the user from inadvertently changing the badge number while editing other fields.
- First Name – First name of the member visiting.
- Last Name – Last name of the member visiting.
- Email – Member email address.
- ReNew Id – should this member have a ReNew Id it will be entered here.
- Phone – Member phone number.
- Alt Phone – Member alternate phone number.
- Emergency Contact – This is the name of the person the member has designated to be contacted should an emergency occur.
- Emergency Phone – This is the number of the emergency contact.
- Notes – When data is imported columns from the spreadsheet that cannot be imported directly are placed in the notes section. The notes section is used for any additional information on the member.
- Enabled – This checkbox designates whether the member will be enabled meaning have access to the pool area or be used in the other screens. Currently it is not in use until further clarification on what access we want allowed when this is not checked.

Save Button

Any data changed in the top section of the Add/Edit screen will not be saved unless the save button is selected.



The screenshot shows the 'Add/Edit Member' screen. The top section contains form fields for Member Id (2), Badge Number (7), First Name (Carl), Last Name (DeAmicis), Email (no email), ReNew Id, Phone, Alt Phone, Emergency Contact (-), Emergency Phone, and Notes (Carl DeAmicis). There is a 'Change' button next to the Badge Number field and an 'Enabled' checkbox. A yellow arrow points to the 'Save' button. Below the form is a 'Memberships' table with two rows, each with a 'Delete' button. At the bottom, there is a 'Visits' section with a 'Remaining Visits' field (1) and a 'Daily Pass' dropdown menu, followed by an 'Add Membership' button.

Action	Id	MemberShip TypeId	MemberId	RemainingVisits	ExpirationDate	CreationDate
Delete	597	IYEAR	2	0	3/4/2021 4:37 PM	3/9/2024 4:38 PM
Delete	601	IYEAR	2	0	3/9/2025 4:57 PM	3/9/2024 4:58 PM

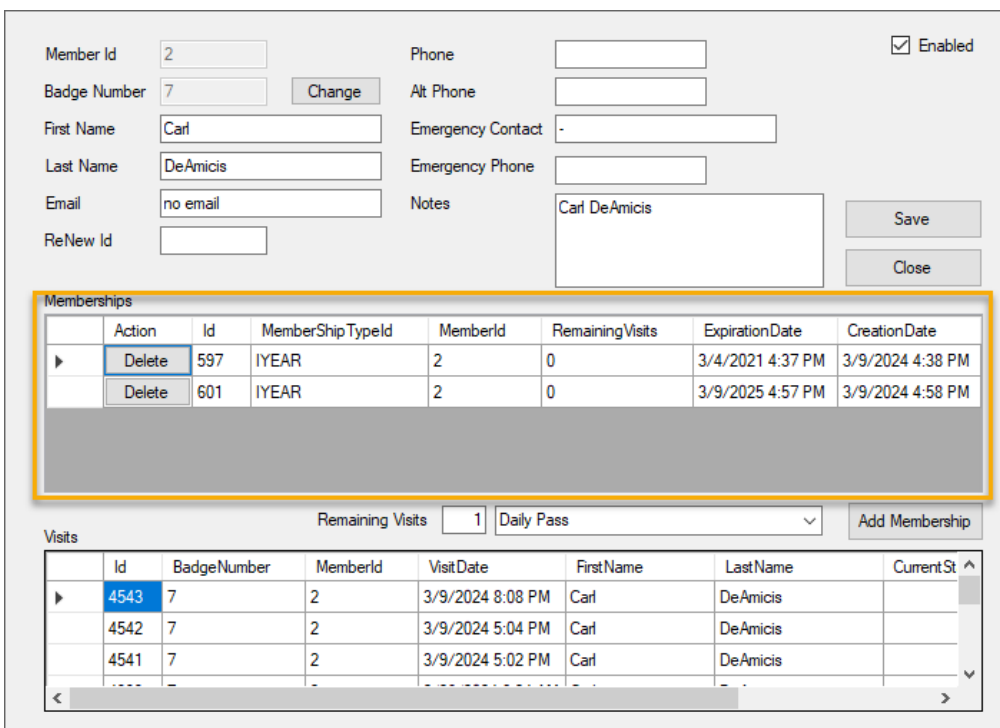
Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentSt
4543	7	2	3/9/2024 8:08 PM	Carl	DeAmicis	
4542	7	2	3/9/2024 5:04 PM	Carl	DeAmicis	
4541	7	2	3/9/2024 5:02 PM	Carl	DeAmicis	

Close Button

The close button closes the screen and redraws the underlying data grid on the Member screen.

Membership Data Grid

This grid shows any memberships that the member has. It will display current and old memberships regardless of whether the membership has expired or run out of visits.



The screenshot shows the 'Add/Edit Member' screen with the 'Memberships' table highlighted by a yellow box. The table contains two rows, each with a 'Delete' button. The rest of the screen is identical to the previous screenshot.

Action	Id	MemberShip TypeId	MemberId	RemainingVisits	ExpirationDate	CreationDate
Delete	597	IYEAR	2	0	3/4/2021 4:37 PM	3/9/2024 4:38 PM
Delete	601	IYEAR	2	0	3/9/2025 4:57 PM	3/9/2024 4:58 PM

Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentSt
4543	7	2	3/9/2024 8:08 PM	Carl	DeAmicis	
4542	7	2	3/9/2024 5:04 PM	Carl	DeAmicis	
4541	7	2	3/9/2024 5:02 PM	Carl	DeAmicis	

The delete button will remove the membership from the member's portfolio.

The Add Membership button allows the user to add a membership to the member's portfolio.

Currently 7 memberships types can be selected and are listed below. Memberships with values in the Visits column have a designated number of uses. Memberships without values in the Visit column will be assigned an expiration date when the membership is created.

Id	MemberShip Typeld	Name	Description	Visits
1	DAILY	Daily Pass	Individual Pass that allows entry for the day	1
2	25IND	25 Visit Scan Card	Individual Pass that allows 25 visits	25
3	50IND	50 Visit Scan Card	Individual Pass that allows 50 visits	50
4	IYEAR	Individual Annual Pass	Individual unlimited pass billed annually	0
5	FYEAR	Family Annual Pass	Family unlimited pass billed annually	0
8	IRMTH	Individual Monthly Pass	Individual Reoccurring Monthly Pass	0
9	FRMTH	Family Monthly Pass	Family Reoccurring Monthly Pass	0

When assigning any type of membership the default values can be edited. This allows us to backfill visits and time already used for the memberships being added.

The bottom data grid will display the member's all time visits.

Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentSt
4543	7	2	3/9/2024 8:08 PM	Carl	DeAmicis	
4542	7	2	3/9/2024 5:04 PM	Carl	DeAmicis	
4541	7	2	3/9/2024 5:02 PM	Carl	DeAmicis	

Note that badge numbers can change but member id will always stay the same. This allows us to associate historically all visits under the member regardless of the badge number being used over time.

Visits

	Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentSt
	4545	3	1	3/9/2024 9:57 PM	Michael	Bush	
	4544	1	1	3/9/2024 8:08 PM	Michael	Bush	
	4534	1	1	3/9/2024 3:50 PM	Michael	Bush	

Visits Screen

The visits screen shows every visit from every member in the system. The visits can be filtered on a date range and provide an at a glance view of who visited in a specific time window.

Visits

From Saturday, March 2, 2024 To Saturday, March 9, 2024 Refresh

	Id	BadgeNumber	MemberId	VisitDate	FirstName	LastName	CurrentStatus	EmergencyContact
	4481	910	1039	3/3/2024 11:52 AM	Jon	Jay	Expires: 12/1/2020 12:00:00 AM	317-250-0490 -
	4482	778	910	3/3/2024 12:09 PM	Kelly	Snyder	Expires: 1/27/2024 12:00:00 AM	Yates Snyder -
	4483	718	853	3/4/2024 5:20 AM	Scott	Stuckenborg	Expires: 12/31/2023 12:00:00 AM	-
	4484	1547268	157	3/4/2024 5:27 AM	Tim	Blagsvedt	Expires: 8/2/2023 12:00:00 AM	Patty Blagsvedt - Spouse
	4485	1477162	246	3/4/2024 5:28 AM	Courtney	Taylor	Expires: 11/1/2023 12:00:00 AM	Brandon Taylor - Spouse
	4486	1760467	199	3/4/2024 5:29 AM	Cathleen	Rosario	Expires: 12/1/2023 12:00:00 AM	Rafael Rosario - Husband
	4487	424	570	3/4/2024 5:29 AM	Ryan	Bledsoe	Expires: 8/2/2023 12:00:00 AM	Erin Bledsoe - spouse
	4488	916	1045	3/4/2024 5:30 AM	Julie	Callen	Expires: 8/2/2024 12:00:00 AM	Matt Callen -
	4489	919	1048	3/4/2024 5:31 AM	Justin	Hage	No remaining membership usages	-
	4490	1201959	113	3/4/2024 5:32 AM	Kurt	King	Expires: 3/7/2025 1:48:29 PM	-
	4491	760	892	3/4/2024 5:32 AM	Will	Simmons	No remaining membership usages	Catherine Simmons - spous
	4492	2039590	240	3/4/2024 5:33 AM	Frank	Spitznagle	Expires: 8/2/2023 12:00:00 AM	Matt Spitznagle - spouse
	4493	652	789	3/4/2024 5:34 AM	Donald	Scilson	Expires: 3/1/2020 12:00:00 AM	Jodi - wife
	4494	286	436	3/4/2024 5:34 AM	Kimberly	Williams	Expires: 8/2/2024 12:00:00 AM	Jeff -
	4495	1552371	159	3/4/2024 5:35 AM	Sarah	Bosslet	Remaining visits: 50	-
	4496	517	662	3/4/2024 5:36 AM	Jason	Kocher	Expires: 12/28/2023 12:00:00 AM	-
	4497	132	289	3/4/2024 5:53 AM	Kyle	Beinfohr	No remaining membership usages	-

Reports Screen

The reports screen will display any custom reports displaying and aggregating data as needed. Currently it has one report that displays a complete member list. Additional reports can be added on request.

Reports

ZAC Member List

1 of 2 ? Find | Next

Aquatics Center Member List

Member Id	Badge Number	First	Last	Phone	Email	Emergency Contact	Emergency Phone	Notes
1	3	Michael	Bush	3175134902	mbush@gmail.com	Jessica Bush -		Michael Bush
2	7	Carl	DeAmicis		no email	-		Carl DeAmicis
3	9	Amanda	Clark	3172349609		Jeremiah Clark -		Amanda Clark - Annual 3/1/24 E
4	10	Bob	Cummings	3174936999		Pamela -		Bob Cummings
5	11	Wendy	Brown	3172836257		Judy -		Wendy Brown - Annual Exp 8/2

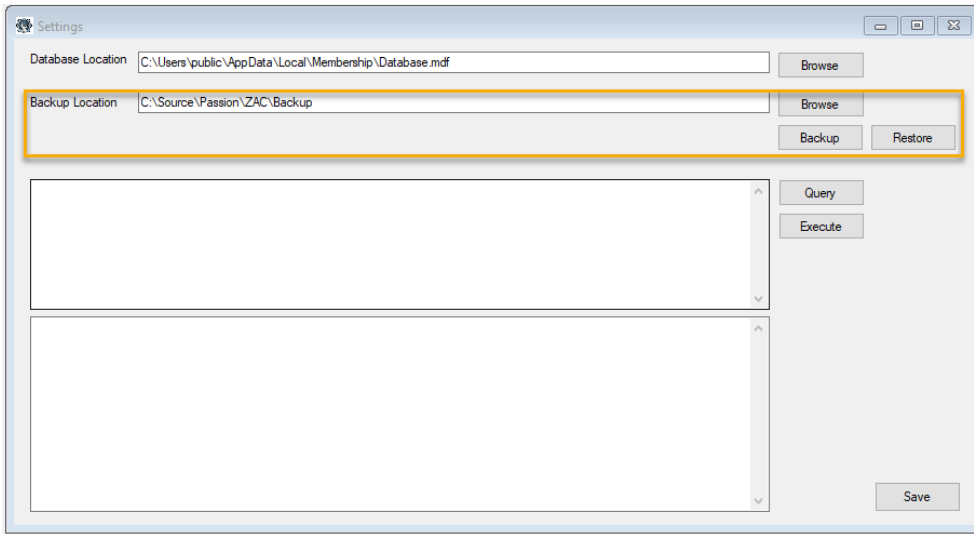
Import Screen

The import screen has been described in the getting started section.

Settings Screen

The settings screen is used to determine where the backup location will be. This folder will be used to hold .CSV files that are exports of the database tables.

- The Browse button is used to choose the folder.
- The Backup button is pressed to export all database tables to corresponding CSV files.
- The Restore button is used to import CSV files in the backup directory into the database.
- The Save button is used to save the backup location value in the text box.



The bottom section is used to execute SQL commands against the database. This section should be used with caution and only by someone who knows the intricacies of SQL and the underlying data schema.



Note: The Database Location section is not currently used and will be removed in a later version.